How to Manage the Results of Assignments Implemented Outside of e-class

You can manage various results on e-class by importing the results of written exams and assignments implemented on DUET or by other means. Imported results are displayed in [Score summary table] under the [Grades] tab.

※ If you want to import the data of results from DUET etc., you need to have the student IDs at hand.

【1】 Basic Settings

1. After logging in to e-class, select the course you would like to edit.

2. Click the [Create Material] button.

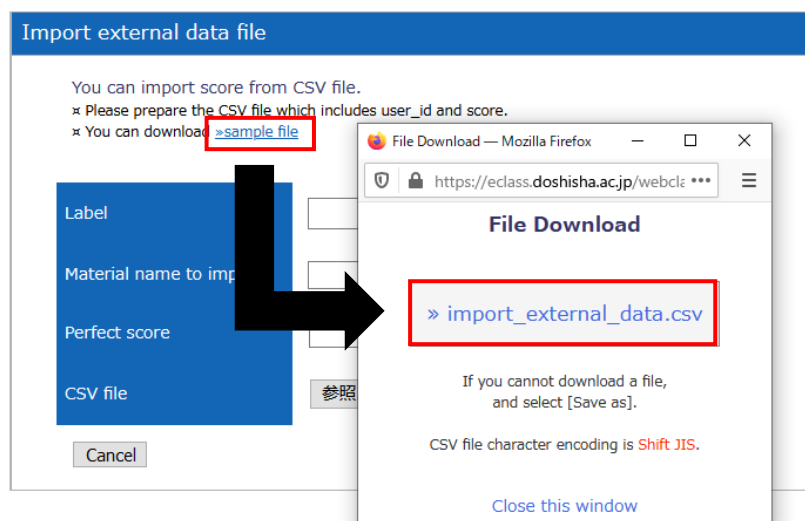3. Click the [Import external data file] button.

【2】 Creation of CSV Files

1. Download a sample file by clicking [sample file].

2. Open the downloaded file, enter the student IDs and their scores in the cells under [user_id] and [score] respectively, and save the data.

   For scores, only whole numbers can be entered. Do not delete the 1st row of the CSV files.

   ※ If the scores you enter are not whole numbers, the score data will be loaded after being rounded down to the nearest whole number.

【3】 Importation of Files

Enter [Label] (optional), [Material name to import] (mandatory) and [Perfect score] (mandatory), and select the relevant CSV file by clicking the [参照...] button. Once selected, click the [Load] button.

(ex.)

1. You have successfully imported the file.

Ensure that the number of students and the number of imported records are the same.
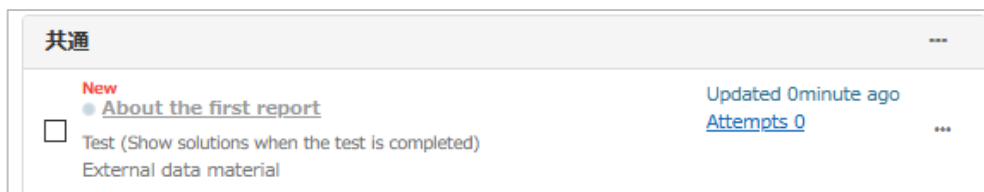
2. In the [Course Material], you can find the teaching material that you have imported as external data. The materials are imported as [Test(Show solutions when the test is completes)], and your students can confirm their results on their screen.
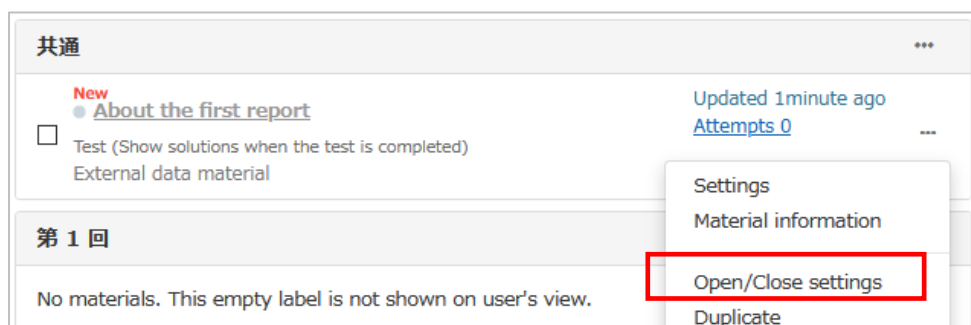
※ Students cannot open the material on their screen but they can confirm their score by visiting [Course Scores] >
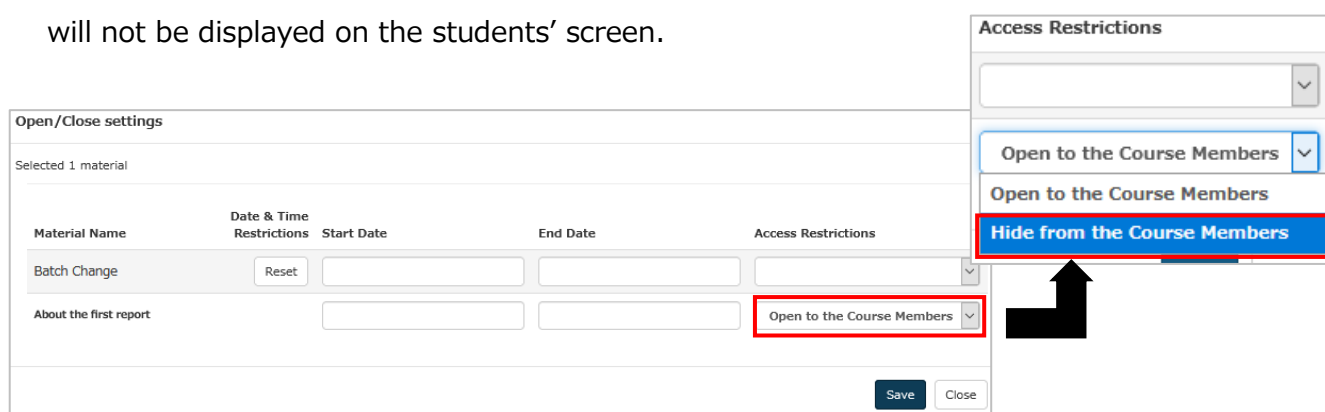[Test Results].

3. If you do not want to show the results on the students' screen, you can prevent this by following
    either of the two methods below:

① How to prevent teaching materials from appearing on the students' screen
   Click [Open/Close settings] on the students' screen or on the right side of the name of the teaching
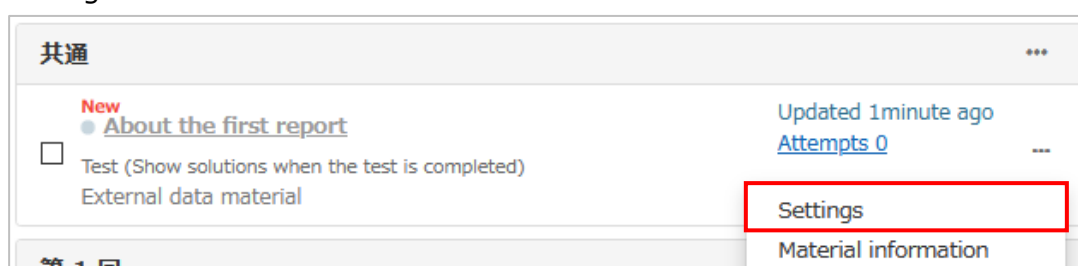   material.

   Select and save [Hide from the Course Members] under [Access Restriction)]. Then, the materials
   will not be displayed on the students' screen.

② How to prevent results from appearing on the students' screen
   Click [Settings] under […] either on the students' screen or on the right side of the name of
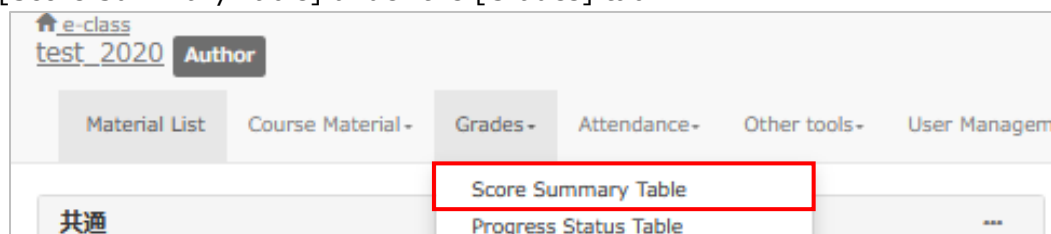   the teaching material.

Select [Examination (Hide Results)] for [Type], and click [Save Changes & Exit] at the bottom of the page.

※ Teaching materials will be shown on the students' screen, but their scores will not appear as they are classified as not to be disclosed.

【4】 How to Confirm Students' Results

1. Click [Score Summary Table] under the [Grades] tab.

2. Title of Import external data file that you entered (【3】-1) will be displayed, allowing you to confirm if you have correctly entered the students' scores.

End

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